

## **Distribution of Materials**

The board recognizes that nonprofit organizations may want to distribute materials in the school district that are non-curricular but that have social, recreational or educational value for students.

Any nonprofit group wishing to distribute informational material must first submit, to the superintendent or a designee, a digital copy of the material and a statement of the educational value the program provides to students. The requesting organization is responsible for providing all printed materials.

No approved materials shall:

1. Advocate or promote the violation of laws, district policies, or school rules
2. Use obscene, indecent or offensive language or graphics, or content which otherwise would be prohibited by district rules for student conduct, and
3. Exceed 8.5 x 11 inches in size or remain displayed for more than 30 days.

All materials will include the following disclaimer placed on the announcement in 10 pt. font: *"The distribution of this material is provided as a community service and the district does not sponsor this event and assumes no responsibility for it. In consideration of the privilege to distribute materials, the entity requesting distribution agrees to indemnify and hold the Sequim School District harmless from any cause of action filed in any court of administrative tribunal arising out of the distribution of these materials including costs, attorneys' fees and judgments or awards."*

Informational materials to be distributed must also be approved by the building principal and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.

It is the responsibility of the superintendent, in conjunction with the building principals, to draft procedures regarding this policy.

Cross References:                    3220 - Freedom of Expression  
    2340 - Religious-Related Activities and Practices

Management Resources:        Policy News, April 2005 Distribution of Materials

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